Instructions on how to join the Zoom Meeting and Provide Public Comment

This State Lands Commission meeting will be conducted in a hybrid format, with public participation possible both virtually through the Zoom platform and in person. In the event that the virtual platform encounters significant technical difficulties, the Commission will take a short recess to assess and address the challenges and will post an update to its website and email listserv. If the technical difficulty cannot be addressed in a timely fashion, the Commission will proceed with its meeting and provide an update through its website and email listserv.

The Commission is committed to ensuring that our public meetings are accessible to the public and that the public has the opportunity to observe the meeting and to participate by providing written and verbal comment on Commission matters. Please don't hesitate to reach out to **SLC.HelpDesk@slc.ca.gov** for technical problems.

The instructions below outline how members of the public can access virtual Commission meetings and provide public comment.

1. **How to Join**
    a. Go to the **State Lands Commission Public Meetings**.
    b. Navigate to the current Commission meeting and click the "Agenda" to get the Zoom Webinar link for that meeting.
    c. You can join the meeting from a desktop computer, laptop, mobile device, or telephone. You can learn more about **Joining a Zoom Meeting**.
        i. If you are calling in, but would like to access meeting materials, please visit **www.slc.ca.gov**.
        ii. We recommend that you test out your device, internet connection, and Zoom app compatibility well before attempting to join the meeting.

d. When prompted, provide your name and email address to be placed in the meeting. You will automatically be muted when joining as an attendee.

e. Members of the public can listen or watch the meeting via a live webcast. This is the traditional State Lands Commission Meeting webcast option. If you do not wish to comment on any item, we strongly encourage you to view the webcast using this link: **www.cal-span.org**; this will free up space on the Zoom Webinar for people who wish to verbally comment.

f. For any technical questions, please email **SLC.HelpDesk@slc.ca.gov**.

2. Providing Public Comment

a. Public comment for virtual State Lands Commission meetings can be provided in multiple ways.

i. Written Comments

1. You are welcome to submit written comments to the Commission via email. Please send your comment to **cslc.commissionmeetings@slc.ca.gov**. All written materials exhibited to the Commission during the meeting (presentations, maps, etc.) are part of the public record and are kept by the Commission. Written materials must be submitted to the Commission no later than **three business days** before the meeting. **Please Note: You are discouraged from submitting written materials to the Commission on the day of the meeting unless they are visual aids as it is difficult for Commissioners to thoroughly consider late submittals. No facsimiles, texts, or emails will be accepted during the meeting. All non-procedural communications become part of the record.**

2. In the subject line of your email, indicate the meeting date and the topic of your comment.

3. If you are writing in regard to an item on the Commission's agenda, please include the meeting

date and item number in the email subject line. You can find the item number on the meeting agenda.

a. For example, if you are writing in reference to Item 1 on the Commission's July 28 meeting agenda, the subject line of your email would read: **"SUBJECT: 7/28/2026: Item 1"**

4. If you are writing with a general comment, please include the date of the Commission meeting and a brief title for your comment.

a. For example: "**SUBJECT: 7/28/2026: Comment on Planning for Rising Sea Levels**"

ii. Verbal Comments

1. Members of the public **who wish to comment verbally** can do so in two ways:

a. Join the meeting over the web from your PC, tablet, or smart phone using the following Zoom link: **us02web.zoom.us/j/87244092319?pwd=tSq9b1QxnotE8eLaBqeZWRbLPK8zsY.1**

Passcode: 890198

b. Join the meeting by phone using the following call-in numbers: 1.669.900.9128 1.213.338. 8477 and use the **Webinar ID:** 872 4409 2319

2. Persons speaking at State Lands Commission meetings are accustomed to filling out a speaker form. To allow for a more orderly process of identifying speakers in advance, the Commission will use virtual speaker forms. The virtual speaker form will allow Commission staff to identify commenters interested in a particular item, locate them within the Zoom Webinar attendee list, and unmute them so they can address the Commission at the appropriate time.

To request to speak on an item:

If you would like to comment on an item, please fill out a virtual **Speaker Request** form. This virtual **Speaker Request** form is found on the Commission's homepage **www.slc.ca.gov** and the meeting agenda.

If you are unable to complete a virtual Speaker Request form, you will still be able to provide verbal comments. Please raise your hand using the Zoom Webinar hand raise function or dial *9 if calling from a telephone.

1. At the beginning of the meeting and for each agendized item at the public meeting, the Commission will ask whether there are any requests for public comment.
2. If you want to provide verbal comments on a specific agenda item, you will need to "**Raise your hand**" during the Zoom meeting. ***If calling into the meeting from a telephone, you can use "Star (*) 9" to raise/lower your hand.**
3. Once your hand is raised and it is your turn to speak, the Commission staff will unmute you, announce your name, and you will be able to make your public comment to the Commission. ***Depending on how you have called in, you may also need to unmute yourself on your device.**
4. A speaker's time allotment is generally 3 minutes but is ultimately at the discretion of the Chair. It is strongly recommended, though not required, that public comments be submitted in writing beforehand so they can be distributed to all Commission members for review prior to the meeting. After your public comment, your hand will be lowered, and you will be placed back on mute.

Contact

- Public Comments: **cslc.commissionmeetings@slc.ca.gov**
- General Comments or Questions: 916.574.1800 or **cslc.commissionmeetings@slc.ca.gov**
- Technical Support: **SLC.HelpDesk@slc.ca.gov**