

CALIFORNIA STATE LANDS COMMISSION

100 Howe Avenue, Suite 100-South
Sacramento, CA 95825-8202



Established in 1938

JENNIFER LUCCHESI, *Executive Officer*
(916) 574-1800 Fax (916) 574-1810
California Relay Service TDD Phone 1-800-735-2929
from Voice Phone 1-800-735-2922

Contact Phone: (916) 574-0742

Contact Fax: (916) 574-1950

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Dear Shipping Agents and Interested Parties:

In response to the COVID-19 pandemic, the California State Lands Commission's (Commission) Marine Invasive Species Program is temporarily adjusting some of its inspection procedures for the duration of this crisis to best protect all parties involved with onboard vessel inspections. Your help in delivering the following information is crucial to safeguarding against the disease and ensuring that California remains protected from the introduction and subsequent impacts of aquatic invasive species. Please provide notice and information about the following items to vessels arriving at California ports:

1) Inspections

- Commission inspection personnel will apply physical distancing measures by doing the following:
 1. Commission inspection personnel will not be entering the inside of vessels being inspected.
 2. Commission inspection personnel will attempt to conduct vessel inspections shoreside.

2) Outreach

- Effective immediately, Commission inspection personnel will not be delivering MISP outreach in person.
- Please distribute information in the following link to personnel aboard vessels arriving at California ports:
<https://www.slc.ca.gov/marine-invasive-species-program/information-for-vessels-arriving-at-california-ports/>
- The information in the link contains all information that is typically delivered in-person on the Marine Invasive Species Program thumb drives.

3) Preparation of copies of inspection-related documents

- Commission inspection personnel that visit vessels for inspection will continue to ask for required ballast water and biofouling management documentation (e.g., Ballast Water Management Plan, Ballast Water Log Book, Biofouling Management Plan, Biofouling Record Book).
- To help apply physical distancing measures, personnel onboard vessels should be prepared to make and provide copies of requested documents to Commission inspection personnel via email or shoreside.

4) Contact

- Please contact Jackie Mackay (Jackie.Mackay@slc.ca.gov or 562.499.6312) or me (Nicole.Dobroski@slc.ca.gov or 916.574.0742) with any questions about the interim inspection procedures.

REMINDER ABOUT EXISTING REPORTING REQUIREMENTS

Ballast Water Management Report

All vessels that arrive at California ports must submit the *Ballast Water Management Report* 24 hours prior to arrival at each port call in California. If a vessel's voyage is less than 24 hours, then the report shall be submitted upon departure from the last port of call prior to arrival.

Annual Vessel Reporting Form

All vessels that arrive at California ports must submit the *Marine Invasive Species Program Annual Vessel Reporting Form* once annually at least 24 hours in advance of the first arrival of each calendar year.

To ensure compliance with reporting requirements under the Marine Invasive Species Act (Public Resources Code section 71200 et seq.), please:

- Supply vessel masters, owners, operators, or persons in charge with required reporting forms
- Inform vessel masters, owners, operators, or persons in charge of the submission requirements
- Encourage timely submission of all required forms
- Remind clients that failure to comply with form submission requirements may result in an administrative civil penalty applicable to the master, owner, operator, agent, or person in charge of a vessel

Please send all completed reports to:

Online: <https://misp.io>
Email: bwform@slc.ca.gov
FAX: 562-499-6444

For more information about the California State Lands Commission's regulations or for copies of required reporting forms, please visit the Commission's Marine Invasive Species Program website: <http://www.slc.ca.gov/Programs/MISP.html>.

Thank you for your attention to this matter. Please contact me with any questions at nicole.dobroski@slc.ca.gov or (916) 574-0742.

Sincerely,



Nicole Dobroski
Assistant Chief
Marine Environmental Protection Division