

December 4, 2019

City of Capitola

Capitola's trust land includes the Capitola Wharf and surrounding unimproved beach area. The Wharf has two commercial businesses operating on it, the Wharf House Restaurant and Capitola Mooring and Marine, which includes a small watercraft rental component. The beach area is a half moon shape area with the Wharf extending from the center and Soquel Creek splitting the beach and feeding into the ocean. The beach is adjacent to cliffs on the southwest side of the wharf and an extension of a flat flood plain on the northeast side. The beach, with its small surf break, is a popular day trip destination for locals and adjacent-county residents, as well as the area's many vacationers. At this time, the City has no plans to change the current use of these lands.

Revenues and expenditures related to Capitola's beachfront public trust land area are separately recorded in the City's Wharf fund. Total gross revenue was \$100,296 for FY 2018-19, with \$44,277 coming from Wharf House Restaurant rent and \$28,928 from Capitola Boat & Bait rent. An additional \$25,622 in revenue is received by the City from these businesses as reimbursement for PG&E, sewer, and water services. \$1,469 was received as investment earnings. Total expenditures for the Wharf Fund were \$78,752 for FY 2018-19. \$45,914 was spent on utilities, including gas and electric, sanitation, and water. \$20,747 was for long term wharf upkeep, repairs and maintenance. The remaining \$12,091 was for supplies.

DUE DECEMBER 31 Pursuant to Public Resources Code § 6306

Fiscal/Calendar Year:

Grantee Name:

Contact Person:

Mailing Address:

1. Funds

- a. Is a separate fund maintained for trust assets, liabilities, revenues and expenditures?

YES ☐ NO ☐

If "Yes", please list the name(s) of the fund(s).

If "No", under what fund are they accounted for?

- b. Are separate financial statements prepared for the trust?

YES ☐ NO ☐

If "Yes," describe the organization of the separate financial statement.

If "No," in which financial statements are they included? (Name of the document(s) and the applicable page number(s)).

2. Revenue

- a. What was the gross revenue received or generated from trust land or trust assets during the past fiscal year?

- b. Please list all sources of revenue and the amount of revenue generated from each source (e.g., permits, rentals, percentage of lease, etc.).

GRANTED PUBLIC TRUST LANDS STANDARDIZED REPORTING FORM

SLC 150 (formerly Form 12.26)

3. Expenses

- a. What was the total expenditure of funds received or generated from trust land or assets during the past fiscal year?
- b. What expenses were allocated or charged directly to the trust? Please list the source of the expenditure and the amount expended.
- c. Have there been any capital improvements over \$250,000 within the current fiscal year? Are any capital improvements over \$250,000 expected in the next fiscal year?
- d. Describe any other disposition of trust funds or assets or any other disposition of the trust lands or trust assets themselves. Include any internal funds that were transferred to other grantees, to the management of entity or under the management of another political subdivision of the grantee under an agreement, settlement, or memorandum of understanding.

4. Beginning and Ending Balance

Please list the beginning and ending balances for the tidelands trust fund(s) for this past fiscal year.

Granted Public Trust Lands

Standardized Reporting Form

Fiscal Year 2018-19

Grantee Name: City of Capitola
Contact Person: Mark Sullivan
Contact Phone: (831) 475-7300 x225
Mailing Address: 420 Capitola Avenue, Capitola, CA 95010

1. Funds

- a. Is a separate fund maintained for trust assets , liabilities, revenues, and expenditures?

Yes

- b. Are separate financial statements prepared for the trust?

No

If "No," in which financial statements are they included? (Name of the document(s) and the applicable page number(s)). If "Yes," describe the organization of the separate financial statement.

Financial transactions for the granted public lands are tracked in the "Wharf Fund" for the City of Capitola. The financial statements for the Wharf Fund are published in the City of Capitola, CA Comprehensive Annual Financial Report (CAFR) (attached and published link below). For the fiscal year ending June 30, 2019, they are shown on pages 80, 84 and 91.

<http://www.cityofcapitola.org/finance/page/comprehensive-annual-financial-reports>

2. Revenue

- a. What was the gross revenue received or generated from trust land or trust assets during the past fiscal year?

\$ 100,295.91

- b. Please list all sources of revenue and the amount of revenue generated from each source (e.g. permits, rentals, percentage of lease).

Rents

Wharf House Restaurant	\$	44,276.89
Capitola Boat & Bait	\$	28,927.59
Total Rent	\$	73,204.48

PG&E Gas and Electric

Wharf House Restaurant	\$	11,862.84
Capitola Boat & Bait	\$	5,246.60
Total Gas & Electric	\$	17,109.44

Sanitation District

Wharf House Restaurant	\$	2,895.00
Capitola Boat & Bait	\$	495.00
Total Sanitation	\$	3,390.00
	\$	93,703.92

Water rentals

Investment earnings	\$	5,122.57
General Fund transfers	\$	1,469.42
	\$	-

Total Revenue \$ 100,295.91

3. Expenses

- a. What was the total expenditure of funds received or generated from the trust land or assets during the past fiscal year?

\$ **78,752.45**

- b. What expenses were allocated or charged directly to the trust? Please list the source of the expenditure and the amount expended.

Wharf improvement services

Wharf Condition Report-engineering services	\$	-
Wharf pilings removal & replacement	\$	-
Total Improvements	\$	-

Utilities

PG&E Gas and Electric	\$	27,387.09
Sanitation District	\$	6,514.14
Water	\$	8,346.99
Janitorial services	\$	3,186.00
Meter reader	\$	480.00
Total Utilities	\$	45,914.22

Repairs and Maintenance

Wharf repairs & maintenance	\$	16,670.00
Wharf restaurant repairs	\$	-
Portable toilets	\$	3,648.36
Fire equipment	\$	428.53
Total Repairs and Maintenance	\$	20,746.89

Supplies

General supplies	\$	11,889.06
Memorial plaque supplies	\$	202.28
Total Supplies	\$	12,091.34

Total Expenses \$ 78,752.45

- c. Have there been any capital improvements over \$250,000 within the current fiscal year? Are any capital improvements over \$250,000 expected in the next fiscal year?

None

- d. Describe any other disposition of trust funds or assets or any other disposition of the trust lands or trust assets themselves. Include any internal funds that were transferred to other grantees, to the management of another entity or under the management of another political subdivision of the grantee per an agreement, settlement, or Memorandum of Understanding.

None

4. Beginning and Ending Balance

Please list the beginning and ending balances for the tidelands trust fund (s) for this past fiscal year.

Beginning Fund Balance - 07/01/2018	\$	43,114.55
Ending Fund Balance - 06/30/2019	\$	64,658.01
2018-19 Revenues less Expenses	\$	21,543.46

CITY OF CAPITOLA
Non-Major Governmental Funds
Combining Statement of Revenues, Expenditures
and Changes in Fund Balances
Year Ended June 30, 2019

	SPECIAL REVENUE FUNDS		
	SB1 Road Rehab and Maintenance	RTC Streets	Supplemental Law Enforcement
REVENUES			
Taxes	\$ -	\$ -	\$ -
Licenses and permits	-	-	-
Intergovernmental	193,706	330,161	100,000
Charges for services	-	-	-
Use of money and property	1,707	8,694	262
Other revenue	-	-	-
Total Revenues	195,413	338,855	100,262
EXPENDITURES			
Current:			
General Government	-	-	-
Public safety	-	-	15,770
Community development	-	-	-
Culture and recreation	-	-	-
Transportation	-	-	-
Capital outlay	-	345,355	25,000
Debt service:			
Principal	-	-	-
Interest	-	-	-
Total Expenditures	-	345,355	40,770
Excess (Deficiency) of Revenues over (Under) Expenditures	195,413	(6,500)	59,492
OTHER FINANCING SOURCES (USES)			
Transfers in	-	-	-
Transfers out	-	-	(53,000)
Total Other Financing Sources (Uses)	-	-	(53,000)
Net change in fund balances	195,413	(6,500)	6,492
Fund Balances, beginning of year	1,545	417,615	10,101
Fund Balances, end of year	\$ 196,958	\$ 411,115	\$ 16,593

SPECIAL REVENUE FUNDS

Gas Tax	Wharf	Parking Reserve	Technology Fees	PEG Cable TV Access Fee	Capitola Village and Wharf BIA	CDBG
\$ 219,069	\$ -	\$ -	\$ -	\$ -	\$ 12,989	\$ -
-	-	-	-	15,386	-	-
-	-	-	-	-	-	-
-	-	-	14,194	-	72,156	-
80	100,296	-	-	1,831	864	-
-	-	-	-	-	-	-
219,149	100,296	-	14,194	17,217	86,009	-
-	-	-	-	14,288	-	-
-	-	-	-	-	-	-
-	-	-	3,875	-	79,231	2,090
-	78,752	-	-	-	-	-
193,111	-	-	-	-	-	-
-	-	-	-	-	-	-
5,337	-	-	-	-	-	-
-	-	-	-	-	-	-
198,448	78,752	-	3,875	14,288	79,231	2,090
20,701	21,544	-	10,319	2,929	6,778	(2,090)
-	-	100,000	-	-	-	-
-	-	(100,000)	-	-	-	-
-	-	-	-	-	-	-
20,701	21,544	-	10,319	2,929	6,778	(2,090)
-	43,114	737	55,090	77,941	22,241	41,903
<u>\$ 20,701</u>	<u>\$ 64,658</u>	<u>\$ 737</u>	<u>\$ 65,409</u>	<u>\$ 80,870</u>	<u>\$ 29,019</u>	<u>\$ 39,813</u>